

Job Description – Data Analyst

The primary role of the Data Analyst at Spherix Global Insights is to manage the market research data development, collection, and reporting process for assigned projects. The position will work closely with the Insights Team and reports to the Director of Operations. The position is based in Exton, PA.

Key Responsibilities

- Review and approve survey programming to ensure critical data elements are in place (piping, branching, etc.) for effective analysis
- Work closely with Franchise Heads to develop the analysis plan for each publication
- Following fielding, clean and format data, prepare summary statistics using SPSS and cross tabulation analysis for specified cross tabulations
- Input summary data into Power Point templates
- Respond to requests from clients for additional analyses
- Work with Franchise Heads on additional ad hoc analyses that may be used in other settings

Education & Experience

- Bachelor's degree required
- Exposure to and proven capabilities in data analytics
- Strong understanding of statistics and familiarity with statistical software applications such as SPSS, SAS, R, or SQL.
- Working knowledge and experience using Microsoft Power Point
- Demonstrated ability to work without routine supervision and consistent track record of delivering against objectives
- Good communication skills
- Outstanding attention to detail
- Experience in a similar position preferred

What You Bring

- You are a hardworking, self-starter that is comfortable working independently and without routine management supervision
- Your inherently curious mind will be naturally inclined to the scientific and the analytical
- You enjoy making progress towards your goals and possess an instinctively entrepreneurial business acumen
- You embrace change and innovation
- You value integrity
- You seek a working environment populated by dynamic professionals with a team-oriented approach to building a best-in-class insights business

Other relevant information:

- This position will be based in Exton, PA
- The position reports to the Director of Operations
- Compensation package includes competitive salary and benefits (health, 401K), commensurate with experience, as well as an annual bonus for meeting performance objectives

Interested candidates should submit a resume with cover letter stating why this role is of interest and what attributes you will bring to the Spherix team. Submit to careers@spherixglobalinsights.com.

About Spherix

Spherix Global Insights is a hyper-focused business intelligence firm that leverages our own independent data and expertise to provide strategic guidance, so biopharma stakeholders make decisions with confidence. We specialize in select immunology, nephrology, and neurology markets.